

**JAMESTOWN SANITARY DISTRICT**

**10190 Karlee Ln  
Jamestown, CA 95327  
209-984-5177**

**BOARD OF DIRECTORS PUBLIC SPECIAL MEETING – POSTED AGENDA  
March 30, 2023 – 2:00 p.m.**

In addition to physical attendance at the address indicated above, the Jamestown Sanitary District is offering the following teleconferencing option as an alternative means for the public to participate in this meeting.

**Teleconference call in: 1-617-829-6993**

This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the Americans with Disabilities Act of 1990 (42 U.S.C. § 12132) and the Ralph M. Brown Act (California Government Code § 54954.2). Persons requesting a disability-related modification or accommodation in order to participate in the meeting should contact the District Secretary at 209-984-5177, during regular business hours, at least 24 hours prior to the time of the meeting.

Pursuant to the Brown Act as codified in Government Code Section 54957.5, SB343, any documents pertaining to a non-closed agenda item distributed to a majority of the Board of Directors in less than 72 hours (no less than 24 hours for Special Meeting) before a public meeting shall be available for public inspection after said meeting. Non-confidential materials related to an item on this Agenda submitted are available for public inspection only in the Jamestown Sanitary District Office located at 10190 Karlee Ln, Jamestown, California, Monday-Friday, except Holidays, between the hours of 9:00 a.m. and 4:00 p.m.

1. Call to Order
2. Public Forum (5 minutes per item)  
Members of the public may be heard on any item on the agenda before or during consideration of that item. Any member of the public may ask questions or address the Board relative to any within the jurisdiction of the Board. Items need not be related to agenda items and requests will be limited to 3 minutes each. The Board cannot act on items that are not included in the agenda.
3. Review/Action: Approve Human Resource Committee Recommendations
  - a. Update Pay Scale: Addition of Administration Supervisor/District Secretary
  - b. Change Job Titles: Administration Supervisor/District Secretary and Operations Supervisor.
  - c. New Job Description: Administration Supervisor/District Secretary
  - d. Update Organizational Chart.
4. Closed Session
  - a. Public Employment  
Title: Administration Supervisor/District Secretary
  - b. Conference with Labor Negotiators  
Agency designated representative: Director Judy Selby  
Unrepresented employee: Administration Supervisor/District Secretary
5. Report of Closed Session
6. Review/Non-Action: Directors Communications/Information
7. Adjournment

The next regularly scheduled Public Meeting of the Board of Directors will be on:  
Thursday – April 13, 2023 at 2:30 p.m.  
District Office – 10190 Karlee Ln, Jamestown, California