

## **Jamestown Sanitary District SB 272 Enterprise System Catalog**

### **Current system vendors:**

- Microsoft Inc.
- QuickBooks
- GeoViewer
- CarteGraph Systems Inc.
- Autodesk Inc.
- POSM

### **Current system products:**

- Microsoft Windows 10
- Microsoft Office 2016
- QuickBooks Premier Professional 2021
- CarteGraph Navigator
- AutoCAD LT
- Webroot SecureAnywhere

### **Brief statement of purpose:**

- Microsoft Windows 10 provides operation system.
- Microsoft Office 2016 enables processing of various documents, spreadsheets, forms, and correspondence.
- QuickBooks manages and maintains information on customers, vendors, employees, payroll, accounts payable and receivable for all District financial processing and reporting needs.
- GeoViewer and CarteGraph logs and tracks JSD collection system maintenance and repairs.
- AutoCAD maps and identifies existing JSD collection system infrastructure, property addresses and assessor parcel numbers.
- POSM captures video data of JSD collection system infrastructure.

### **General description of categories or types of data:**

- Microsoft windows 10 Operating System.
- Microsoft Office 2016 Word, Excel, Power Point Publisher.
- QuickBooks Accounting, Banking, Payroll.

### **Department that serves as the systems primary custodian:**

- District Operations
- System IT services: MOJI Technologies

### **How frequently is the system data collected:**

- All programs are used daily, saved, printed or backed up weekly and monthly dependent on use.
- Offsite monitoring by IT services

### **How frequently is the system data upgraded:**

- All programs are updated as needed. Program updates are installed as they become available.