



IMPORTANT MONTHLY SEWER SERVICE BILLING INFORMATION UPDATE EFFECTIVE DATE JULY 1, 2020

The Jamestown Sanitary District (JSD) is launching its new monthly billing and payment collection process. Following is important information regarding your monthly billing effective July 1, 2020.

- All JSD printing and mailing of monthly billing statements will be facilitated by direct processing company starting July 1, 2020. New monthly billing statement will include remittance address in West Sacramento and payment envelope for your check or money order payment convenience. New remittance address will be noted on monthly billing statement starting July 1, 2020.
- Online payment option will be available via Credit Card or E-Check linked direct from our website jamestownsanitarydistrict.com and the Phone-Pay option will also be available. Web-Pay link will be posted on our web site and Phone-Pay phone number will be listed on our website and noted on monthly billing statement starting July 1, 2020.
- Payments made by Credit Card online or via phone: Customers will be charged a 3% plus \$1.00 processing fee added to payment. Payments made by E-Check online: Customers will be charged a \$1.00 processing fee added to payment. These fees go into effect July 1, 2020.
- In order to further streamline the payment receiving process, JSD has decided to convert current account number by name to number series. You will note this change on the enclosed June 1, 2020 billing statement as the last monthly billing sent direct from JSD. Please update your bank bill pay, check or money order payments with this new account number.
- Future monthly billing via email (e-billing) will be announced at a later date. Until such time this option is ready to launch with processing company, monthly billing statements will be mailed to address currently on record with JSD. If mailing address change needs to be made under legal ownership name please contact us prior to June 24, 2020.

Property legal ownership is responsible for advising their tenants of this important change. All JSD customers are receiving this notice in the mail whether there is a balance due, zero or credit balance on account for notification.

JSD looks forward to this positive cost saving and streamlined conversion for the billing and payment collection process for its customers. If you have any questions, please contact us at 209-984-5177 or email jsdistrict@mlode.com.