



Jamestown Sanitary District Board of Directors

Human Resources Committee Meeting Agenda
January 26, 2023 – 2:00 pm

In order to protect public health and the safety of members of the public against the COVID-19 pandemic, the Jamestown Sanitary District office and Board Meetings are physically closed to the public. This meeting will be held in accordance with the Governor's State of Emergency, declared on March 4, 2020; Cal/OSHA's recommendations for social distancing; the Ralph M. Brown Act (California Government Code section 54950, et seq.) as amended by Assembly Bill 361; and the Federal Americans with Disabilities Act. No physical public meeting location will be provided for this meeting. The Board makes findings required by AB 361 to continue to conduct meetings of the Jamestown Sanitary District Board of Directors and any related committees using Teleconferencing Pursuant to Government Code 54953 as Amended by AB 361.

All members of the public may monitor the meeting and offer public comment when called upon at the appropriate time during the meeting by calling on meeting time and date. Teleconference call in: 1-617-829-6993. This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the Americans with Disabilities Act of 1990 (42 U.S.C. § 12132) and the Ralph M. Brown Act (California Government Code §54954.2).

1. Call to Order and Roll call.
2. Public Comment: (3 minutes per item maximum)
3. Items for review as requested by Director Miller-Cripps and Director Selby:
 - a. Review and recommend update for Chief Plant Operator job description.
 - b. Review and recommend updates to Employee Handbook
 - c. Recommend updates to the Hourly Wages Schedule to include future job positions.
 - d. Review and recommend Office Staff needs.
 - e. Review needs / plan to replace CPO when he retires.
3. Review/Action: Human Resources Committee Recommendations: Committee member's comments and recommendations as designated by item numbers within this document will be presented to the Board of Directors for final review and approval or rejection at the February 9, 2023, Public Meeting.
4. Public Meeting Adjournment

Posting of Notice of Public Meeting as follows:
jamestownsanitarydistrict.com
10190 Karlee Lane - Jamestown